

Rules and regulations for school-age educare

-  Mål
-  Taxa
-  Reglemente
-  Policy
-  Plan
-  Delegationsordning
-  Riktlinje

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1. Forms of service

1.1 School-age educare

All pupils whose parents work or study are entitled to a place in school-age educare from reception class until the spring term of the year they turn 13. Pupils may also be entitled to attend school-age educare for other reasons. A place in school-age educare is subject to a fee.

1.2 Holiday educare

School pupils who only need supervision during school holidays and on study days are offered holiday educare. Holiday educare is a temporary placement and you need to apply again before each holiday. A place in holiday educare is subject to a fee.

2. Application

Applications are submitted via the municipality's 24Sju Barnomsorg e-service. In the case of protected identity, applications are submitted on a paper form instead. Such forms can be collected from the contact centre in Markaryd civic centre or the municipal service office in Strömsnäsbruk.

Applications for school-age educare or holiday educare must be submitted at least one month before the preferred placement date in order to guarantee a placement.

2.1 School-age educare for special reasons

Pupils with special support needs, such as to improve their language skills, whether due to physical, mental or other reasons, can be offered school-age educare if necessary. Similarly, pupils may be entitled to a place because of their overall family situation. Such decisions are made by the head teacher.

3. Placement

The offered place is to be accepted within 14 days via the 24Sju Barnomsorg e-service. If no response is received, the offer is withdrawn and a new application must be registered.

4. Opening hours

School-age educare is open from 6:30 am to 6:30 pm.

If attendance times longer than normal opening hours are required, you must submit a written request to the head teacher. The form for an exemption, "Ansökan om dispens", is available on the municipality's website – www.markaryd.se.

5. Attendance times

The attendance time encompasses the parents' working hours plus a reasonable amount of travelling time.

For full-time studies, the pupil may attend from 7:30 am to 4:15 pm. If different times are needed, a study schedule must be presented.

Markaryd Municipality has the right to request a certificate of enrolment or a certified copy of the parents' working hours. The form for a certificate of enrolment is available on the municipality's website – www.markaryd.se.

5.1 Schedule

Parents are responsible for ensuring that the current schedule is registered in InfoMentor.

5.2 Changes in attendance times

In the event of a temporary change in attendance times, parents must notify school personnel and change the schedule in InfoMentor.

In the event of a permanent change in attendance times, parents must register a new schedule in InfoMentor at least one week before the change comes into effect.

5.3 Parents' holidays or other leave

Pupils are not entitled to attendance time in school-age educare during their parents' holidays or other leave.

5.4 Parental leave and seeking employment

Pupils are not entitled to a school-age educare placement if a parent is on parental leave or is unemployed.

5.5 Sick parents, sick leave and care of a sick child

If a parent is on sick leave or caring for a sick sibling, the normal schedule may be retained for up to one month. If the attendance times need to be adjusted, please contact the head teacher.

5.6 Professional development

To meet personnel's needs for professional development, activities are suspended on five days each academic year. Information about inset (in-service training) days can be found on the municipality's website. Parents will also be informed about inset days via InfoMentor at least two months in advance. If parents are unable to arrange supervision, they should contact the head teacher at least one month before the concerned inset day.

6. Cancelling a placement

You can cancel your child's place via the 24Sju Barnomsorg e-service. The notice period is two months. The notice period is subject to a fee.

For parental leave or unemployment, the notice period is one month. The notice period is subject to a fee.

Holiday educare has no notice period as parents specify the end date when applying.

6.1 Termination of a place due to absence

If a pupil is absent from activities for more than one month, and this is not due to illness or the parents' holidays, the place can be terminated by Markaryd Municipality. The parents will be contacted before the placement is terminated.

6.2 Termination due to unpaid invoices

Markaryd Municipality has the right to terminate a childcare place if invoices remain unpaid. To retain the pupil's placement, a payment plan must be drawn up and followed.

The parents will be contacted before the placement is terminated.

7. Fees

Fees are based on the household's total income. Parents are responsible for updating the income details registered in the 24Sju Barnomsorg e-service.

7.1 Retroactive fee check

Each year, the income registered by parents in the 24Sju Barnomsorg e-service is cross-checked against the Swedish Tax Agency's data on taxable earned income. The check is conducted to ensure that everyone pays the correct fee. The check is based on the Swedish Tax Agency's final tax statements and means that parents may receive a refund or a retroactive invoice for childcare fees dating back two years.

8. Insurance

All pupils in Markaryd Municipality are covered by accident insurance. The insurance offers coverage around the clock, all year round. Be sure to keep all receipts in the event of an accident.

More information is available on the municipality's website – www.markaryd.se.

9. Contact details

For queries regarding school-age educare or holiday educare applications or childcare invoices:

E-mail: barnomsorg@markaryd.se

Phone: 0433-720 73.

If you have any other questions, please contact the school-age educare department or the head teacher.